

Date: December 1, 2003

Alaska Native Tribal Health Consortium
Division of Environmental Health and Engineering
1901 South Bragaw Street, Suite 200
Anchorage, Alaska 99508-3440

Document Distribution

Document Type: Health Facilities Cooperative Project Agreement
Project No.: AN 03-G81
Project Location: Saint Paul, Alaska
Execution Date: November 17, 2003

The individuals below were sent a copy of this document:

- Dimitri Philemonof, President/CEO, A/PIA
- David Beveridge, DEHE, Anchorage
- Gary Kuhn, DEHE, Anchorage
- Richard Thayer, DEHE, Anchorage
- Gina Christensen, DEHE, Anchorage
- Roger Marcil, DEHE, Anchorage

cc: Program Services, DEHE, Anchorage

For additional information, please contact:

Deanza Hjalseth
1-800-560-8637, extension 3602

LR: 09/17/03



Division of Environmental Health and Engineering

Cooperative Project Agreement

H

F

C

P

A

A Health Facility Improvement Project Between:
The Alaska Native Tribal Health Consortium and
The Aleutian/Pribilof Islands Association Inc. in
Project No. AN 03-G81
October 2003

**COOPERATIVE PROJECT AGREEMENT
HEALTH FACILITY IMPROVEMENT PROJECT
CITY OF SAINT PAUL, ALASKA**

PROJECT NO. AN 03-G81

To complete this project, the ANTHC and the Aleutian/Pribilof Islands Association Inc. mutually agree to the terms and conditions contained in this Agreement.

PREPARED BY:

10/31/03

Date

for

David G. Beveridge

Gary Kuhn, P.E.
Project Engineer
DEHE, ANTHC

RECOMMENDED BY:

10/31/03

Date

David G. Beveridge

David G. Beveridge, P.E. ✓
Regional Manager
DEHE, ANTHC

APPROVED BY:

11/4/03

Date

Paul Sherry

Paul Sherry
Chief Executive Officer
ANTHC

APPROVED BY
ALEUTIAN/PRIBILOF
ISLANDS ASSOCIATION INC.

11/17/03

Date

Dimitri Philemonof

Dimitri Philemonof,
President/CEO

**COOPERATIVE PROJECT AGREEMENT
HEALTH FACILITY IMPROVEMENT PROJECT
CITY OF SAINT PAUL, ALASKA**

PROJECT NO. AN 03-G81

TABLE OF CONTENTS

A. INTRODUCTION	1
B. SCOPE OF PROJECT	1
C. PROJECT COST	2
C 1. Cost Estimate Table.....	2
C 2. Project Funding	3
D. PROJECT ADMINISTRATION.....	3
E. SUSTAINED OPERATIONS CONSIDERATIONS.....	4
F. AUTHORITY FOR APPROVAL.....	4
G. PROVISIONS FOR PROJECT COMPLETION	4

**COOPERATIVE PROJECT AGREEMENT
HEALTH FACILITY IMPROVEMENT PROJECT
CITY OF SAINT PAUL, ALASKA**

PROJECT NO. AN 03-G81

DATE OF AGREEMENT:
October 2003

A. INTRODUCTION

Throughout this Cooperative Project Agreement (CPA) the following entities are referred to as follows:

Alaska Native Tribal Health Consortium	=	ANTHC
Aleutian/Pribilof Islands Association, Inc.	=	A/PIA
Division of Environmental Health and Engineering	=	DEHE
Denali Commission	=	Commission

The ANTHC, DEHE, role is to provide sustainable environmental health solutions in partnership with the people it serves to create healthy and safe Native communities.

This CPA contains information about the project scope of work, funding, costs, and administration and is being performed under the provisions of the following agreements:

- Memorandum of Understanding Between the Denali Commission and the Alaska Native Tribal Health Consortium for Alaska Rural Primary Care Facilities and Sanitation Facilities Planning, Design, and Construction, dated July 2002. This MOU defines the roles and responsibilities of each party and supercedes the original MOU dated March 2001.
- Denali Commission Financial Assistance Award Project No. 0100-DC-2003-I13, dated July 2003.

B. SCOPE OF PROJECT

A portion of the repair and renovation work needed by the Saint Paul Health Center is not eligible for the Maintenance and Improvement funds that are annually appropriated by the Indian Health Service. The ineligible portion involves the health center's itinerant staff quarters. Therefore, this repair and renovation project has been funded by the Commission to renovate these quarters. The project does not involve any ground disturbance.

Commission funds will be used in conjunction with the M&I funds for the Saint Paul Health Center renovation that were approved during the ANTHC Fall 2002 M&I Resource Allocation Committee meeting.

B 1. The proposed scope of work for the M&I project includes:

- Replacement of existing windows
- Replacement of existing asphalt shingles with high wind resistant asphalt composite shingles textured to look like cedar shingles
- Replacement of existing sheet metal flue with an omni directional flue cap
- Replacement of existing cement asbestos board shingle siding with 6-inch horizontal Hardiplank siding
- Installation of a rain shield under the exterior sheathing
- Addition of trim boards surrounding the windows and corner boards
- Addition of gutters and downspouts
- Repair of the emergency entrance access and approach, including the addition of a bollard, railings, and signage and stabilization of the cut bank
- Revision of access to the main entry, through replacement of the door and relocation of the exit discharge arrangement and enclosure to allow discharge to the south rather than directly to the street

B 2. The scope of work covered by this Agreement is only associated with the second floor itinerant quarters and involves those elements of the above scope addressing the second floor concerns. See the A/PIA Health Center 2003 Renovation Project documents, dated August 15, 2002, for further details about the work.

C. PROJECT COST

C 1. Cost Estimate Table

Job Type	Scope of Work	Qty	Units	Unit Cost	Total Cost	Funding Source
						Denali Commission FY03
M-CL	renovate health center's itinerant quarters	1	LS	\$100,000	\$100,000	\$100,000
Total Award					\$100,000	\$100,000

C 2. Project Funding

Contributor	Fiscal Year	Description	Amount
<u>Denali Commission</u>	<u>Federal 2003</u>	<u>NA</u>	<u>\$ 100,000</u>
TOTAL PROJECT FUNDING			<u>\$ 100,000</u>

The ANTHC is being separately funded by the Denali Commission in the amount of \$2,800 for program and professional operations expenses associated with this project. These expenses include ANTHC professional salaries, travel, and related professional support.

Denali Commission funding for this health facility improvement project has been made available to the ANTHC through a separate Financial Assistance Award (FAA), or amendment to an existing FAA, between the Denali Commission and the ANTHC. It is understood that funding transfers will be made to the ANTHC incrementally. Project activities should not proceed until funding for each increment of work is available to the ANTHC.

The A/PIA shall not be obligated to continue performance that requires an expenditure of more funds than awarded under this CPA plus funding from other sources as specified in the funding application to the Denali Commission. If the A/PIA has reason to believe that the total amount required for performance will be greater than the amount of this CPA plus any other funding source amounts so specified as initially available, the A/PIA shall provide notice to the ANTHC within ten (10) days of discovery. If the Commission (or any other funding source) does not increase the funding authorization for the project, the A/PIA may suspend performance until sufficient additional funds are awarded, or complete the project without additional funding assistance through this CPA.

D. PROJECT ADMINISTRATION

In conformance with the Commission's Financial Assistance Award, dated July 2003, the following Project Management Methodology option has been selected by the A/PIA:

The project design and construction will be managed by the A/PIA, which has met standards for a "Pass Through" organization approved by the ANTHC. The ANTHC will only maintain program oversight of the project. Limited technical assistance or project management will be provided by the ANTHC.

This Agreement shall take effect upon signature by all parties and remain in effect until the expiration of the "Performance Period" specified within the Commission's Financial Assistance Award.

E. SUSTAINED OPERATIONS CONSIDERATIONS

The A/PIA will assume responsibility for all operation and maintenance of facilities constructed under this project.

F. AUTHORITY FOR APPROVAL

Upon signing this document, the ANTHC Chief Executive Officer delegates authority to sign all subsequent agreements related to this project to the Director of Regional Facilities Services, DEHE.

G. PROVISIONS FOR PROJECT COMPLETION

The following sections from the ANTHC, DEHE, Cooperative Project Agreement Provisions Manual for Health Facilities Projects (Orange Book), dated June 2003, are incorporated into this Agreement by reference. For the purposes of this Agreement, all references to "Local Participant" shall mean the A/PIA.

- Section 1, "Provisions for All Cooperative Project Agreements"
- Section 4, "Provisions for Regional Health Organization Management of Force Account Labor for Pass Through Projects"
- Section 6, "Assurances for All Construction Programs"

The following federal provisions apply to this project:

- 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments
<www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html>
(Applies to local or tribal government)
- OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments <www.whitehouse.gov/OMB/circulars/a087/a087-all.html>
(Applies to local or tribal government)
- OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations <www.whitehouse.gov/OMB/circulars/a133/a133.html> (Applies to all Sub-Awards)
- 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations
<www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html> (Applies to Non-profits)
- OMB Circular A-122, Cost Principles for Nonprofit Organizations
<www.whitehouse.gov/OMB/circulars/a122/a122.html> (Applies to Non-profits)

APPENDIX

Final Environmental Review Memorandum

Maps

- USGS Community Vicinity Map



ALASKA NATIVE TRIBAL HEALTH CONSORTIUM
Division of Environmental Health & Engineering
1901 South Bragaw Street, Suite 200
Anchorage, Alaska 99508

MEMORANDUM

DATE: October 2003

FROM: Environmental Review Officer

SUBJECT: City of St. Paul, Final Environmental Review
AN-03-G81

TO: FOR THE RECORD

Based upon proposed Federal funding for this project, an environmental review in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) is required. The Alaska Native Tribal Health Consortium (ANTHC) has considered all potential environmental concerns (specific and cumulative effects) associated with the project in consultation with applicable Federal, State and local authorities. It was found that replacing the exterior envelope, specifically the roof, would constitute an adverse effect on this contributing property to the Seals Island National Historic Landmark. A Memorandum of Agreement (MOA) was signed into effect in August 2003 by the State Historic Preservation Officer, the National Park Service, the Aleutian/Pribilof Island Association, the Alaska Native Health Service, and the Alaska Native Tribal Health Consortium. This project will not change the scope of work outlined as outlined by the MOA, and therefore no additional environmental review is necessary at this time.

If the scope of work is changed in the future, then the ANTHC will revisit this environmental review to determine if potential environmental concerns have been addressed.


Chris Campbell